**1.Name of the module**: **Pedagogical management**

**2. Code of the module:** ЗППВШУ\_8\_1.09\_1,5

**3.Type of the module:** selective

**4. Term:** 1

**5. Amount of the module:** total quantity of hours – 54 (Credits of ECTS – 1,5), auditory classes – 18 (lectures – 10, practical classes – 8)

**6. Lecturer:** Yaroshynska Olena Oleksandrivna – candidate of pedagogical sciences, assistant professor

**7. Results of studying:**

As the result of the module’s studying a student **should:**

**know:** structure of the system of education in Ukraine, the regularities, principles, methods and forms of management by education; theoretical bases of planning, organization and management of training-educational establishment, the authorities of management; the bases of inner school authorities control and methodical work organization; theoretical and methodical aspects of the displaying, study, generalizing and introduction of innovative pedagogical experience; rights and duties of pedagogical employees

**be able:** to form self-appraisal and self-analysis experience of the pedagogical phenomena and situations; to design the process of management training-educational establishment and to form professional self-awareness; to plan and organize own pedagogical activity, to correct it and to improve according to the main legislative and normative documents about education is pedagogically correct; to discover, to study and to spread leading innovative experience of the pedagogical employees with the aim of optimal ensuring the subject-subject cooperation with pupils, parents, pedagogical collective and public in deciding the main tasks of the system of education

**8. Type of studying:** auditory classes

**9. Compulsory previous and attendant modules are necessary:**

* Pedagogics

**10. Content of the module:**

The general bases of management by education and school. Management authorities of comprehensive educational establishment. Inner school control and the authorities of training-educational process. The planning of comprehensive educational establishment work.

Pedagogical employees of comprehensive educational establishment. Methodical work at school. Certification of pedagogical employees. School documentation. The displaying, study, generalizing and introduction of innovative pedagogical experience.

**11. Recommended literature:**

1. Наука управління загальноосвітнім навчальним закладом: Навчальний посібник / Т.М. Десятов, О.М. Коберник, Б.Л. Тевлін, Н.М. Чепурна. – Х., Вид. група «Основа», 2004. – 240 с.

2. Педагогіка: Навчальний посібник / В.М. Галузяк, М.І. Сметанський, В.І. Шахов. – Вінниця: «Книга-Вега», 2003. – 416 с.

3. Ярошинська О.О. Школознавство: Навчально-методичний посібник. –Умань: СПД Жовтий. – 2009. – 150 с.

**12. Forms and methods of studying:** lectures, practical classes, individual research task, individual work

**13. Methods and evaluation criteria:**

* Current control (80%): interrogation, individual home task, test, testing
* Final control (20% credit):interrogation

**14. Language of studying:** Ukrainian